



Wichita Regional Soccer Association Reschedule Procedures

1. Initiating team is required to contact the opposing team manager and/or head coach before completion of reschedule form and pay the \$25.00 fee. **Do not** complete the rescheduled request form until both teams agree on a date. If the opposing team does not agree to the reschedule, the game will be played on original date, time and field.
2. Communication between teams must go through the Head Coach and/or Manager only. No exceptions.
3. Reschedule form found at www.strykersportscomplex.com - Coaches - Reschedule Request.
4. Once the coaches have a mutually agreed upon date, both teams need to complete the Reschedule request. No action will be taken by WRSA Office until a completed reschedule request is received from both teams. Completed is defined by including the original game date, time and field along with 1-2 agreed upon rescheduled dates.
5. A request for a rescheduled game must be received in the WRSA Office a minimum of **10 calendar days** prior to the original scheduled game date, or 10 calendar days prior to rescheduled request date, whichever is sooner. **NO EXCEPTIONS!**
6. Upon receiving the completed reschedule request from both teams, WRSA Office will confirm via email with the new date, time and field. Manager and/or Head Coach will be responsible to notify the team's players and parents. Fields and times will be assigned based on availability.
7. Rescheduled games will show on your team schedule in Got Soccer.
8. Teams failing to notify the office or no-show for the original or confirmed rescheduled game will be charged a forfeit fine of \$50.00 and receive the 0-3 final score.
9. If opposing team does not agree to a reschedule or mutual date is not found, the initiating team will receive a 0-3 forfeit as final game score.

Miscellaneous information:

10. It is not required that the opposing team agree with the reschedule request. Reschedules create issues for teams, players and families. Review your initial conflict form closely at registration to avoid unnecessary reschedules.
11. An email from a team requesting a reschedule will not be accepted as a reschedule request. **BOTH** teams must complete the online form by stated deadline to ensure both teams are notified promptly.
12. Teams may move the original game to a friendly which is a mutually agreed upon date, time, location and use of referees. Location will not be at Stryker Sports Complex without prior approval. Field rental and referees, if used, will be paid by the Initiating Team. Final score of friendly should be reported to the WRSA League office. The friendly game score, upon notification to the WRSA office, will be recorded as long as played on or before the last date of league play.
13. Rescheduled games are available during regularly scheduled league season only.