



## WRSA Registration Checklist Spring 2024

Welcome to the Stryker Sports Complex, home of the WRSA league. Use the following checklist to ensure items are ready for your team and/or club. WRSA offices are in the Stryker Indoor building. Best way to reach us during registration is through the WRSA emails listed below.

|                |  |                          |
|----------------|--|--------------------------|
| WRSA Office    | <a href="mailto:wrsaoffice@strykersportscomplex.com">wrsaoffice@strykersportscomplex.com</a> | all staff receive emails |
| Richard Racy   | <a href="mailto:richard@strykersportscomplex.com">richard@strykersportscomplex.com</a>       | 316-260-1060 ext #1      |
| Aimee Ferreira | <a href="mailto:aimee@strykersportscomplex.com">aimee@strykersportscomplex.com</a>           | 316-260-1060 ext #3      |
| Michael Inlow  | <a href="mailto:michael@strykersportscomplex.com">michael@strykersportscomplex.com</a>       | 316-260-1060 ext #2      |
| Lori Hamel     | <a href="mailto:lori@strykersportscomplex.com">lori@strykersportscomplex.com</a>             | 316-260-1060 ext #2      |

### Registration deadline:

**U11-U19 on Thursday, January 4<sup>th</sup>, 2024**

**U5-U10 on Thursday, January 18<sup>th</sup>, 2024**

All forms are found at the **Stryker website**, [www.strykersportscomplex.com](http://www.strykersportscomplex.com), under the Coaches page.

### Team registration – online – all forms required to consider your team’s registration complete

- Team Application - team info & contact - enter team name to be shown on schedules
- Schedule Conflict - list dates NOT able to play, team name consistent with Application
- New Team Official – required for only NEW coach’s background check
- Waivers completed by Team Officials and Parents on behalf of their minor player(s)
- Code of Conduct - head coach is responsible for completing and ensuring all players and parents review their specific code of conduct. Head coach's signature indicates they are responsible for actions of their players and spectators.

### Coaches and Managers, only needed if not completed in the Fall 2023 season

- Background check – required every 2 years. Cost is \$20 for the 2 years.
- Safe Sport – online, free to all coaches and managers but required before card is issued.

### Player registration – required to receive player cards and official roster timely

- Team using online player application (Blue Sombrero, Sports Engine or Team Snap)?
- Yes, submit via email team/club Player Report by team or by club sorted by team
  - No, team/club required to complete player forms (IF NEW from Fall) and alpha roster by paper.
  - Proof of birth - birth certificate, passport, driver’s license issued by a federal or state government
    - Required for any player not previously registered for a sanctioned league
  - Picture of player (head shot only) – required for all team officials and players U9 and older

### Other registration forms:

- Player medical releases are required to be signed by parent/guardian and maintained by the team for each league game, tournament and practice. Fall releases will carry through Spring
- Multiple roster, if applicable, signed by head coach of Primary and Secondary teams & parent/guardian.

### Payment of fees: (found at website – Leagues page)

- Credit card, payment may be made by calling WRSA office 316-260-1060, ext #1 Richard, #2 Michael or #3 Aimee. A 3% service fee will be charged if paid by credit card.
- Cash or check should be brought to the WRSA office, payable to Wichita Sports Forum
- (OPTIONAL) \$25 card laminating fee – cards laminated, hole punched, put on ring